



Board of Directors Application Form

Thank you for your interest in serving as a member of the Board of Directors of San Elijo Lagoon Conservancy. Serving on the board is a rewarding experience and an opportunity for professional growth. Completing this form will help you understand the skills and time/resource commitments of this leadership position.

You may find it helpful to read through the entire application, job description and overview before you begin filling it out. Please return the completed application by **September 30, 2018** to San Elijo Lagoon Conservancy, Attn: Board Nominations Chair – Megan O'Toole Lyons PO Box 230634, Encinitas, CA 92023-0634 or email (preferred method) to info@sanelijo.org **Subject: Board of Directors**

This application will be kept confidential and on file at the Conservancy office. Applications are used by the Conservancy's Nominations Committee to identify and evaluate potential board candidates. This committee will interview potential board members and make recommendations to the full board of directors. Directors are elected by a majority vote of current board members.

Member of the Board of Directors Job Description

1. Serves a minimum of 1 three-year term on the Board. Eligible to serve a maximum of 3 three-year terms.
2. Accountable to the San Elijo Lagoon Conservancy Board of Directors.
3. Attends board meetings and important related meetings on a regular basis. The Full Board of Directors meets every other month.
4. Makes a serious commitment to participate actively in Conservancy committee work.
5. Volunteers for and willingly accepts assignments and completes them thoroughly and on time.
6. Stays informed about committee matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.
7. Builds a collegial working relationship with other committee members that contributes to consensus.
8. Participates in the committee's annual evaluation, planning and fiduciary efforts.
9. Participates in membership recruitment for the organization.
10. Participates in fund raising for the organization and fulfills the Board Giving Policy.

Candidate Information

Name: _____

Position/Title: _____

Employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Preferred Tel #: _____ Alternative Tel# _____

Email: _____ Web: _____

Number of Years with Present Employer: _____ Years in San Diego County: _____

Educational Background: _____

Work History: _____

Conservancy Participation: _____

Community Activities: _____

Other Memberships, Achievements, Prior Board experience:

Board Candidate Questionnaire

1. Why do you want to be a Conservancy board member?
2. How do you envision being engaged – giving your time, energy and resources to support the work and mission of the Conservancy?
3. What talents do you feel you could contribute to the success of the Conservancy?
4. Why is being part of the Conservancy important to you and/or your organization?
5. Will you be an advocate for the Conservancy by recruiting new members, fundraising, and speaking positively about the work of the organization?

I certify that answers given herein are true and complete to the best of my knowledge. I have reviewed the **San Elijo Lagoon Conservancy Board of Directors Overview and Application Form** and agree to uphold the requirements of the Board of Directors job description.

Signature _____ Date _____